FNLA  
*Friends of the Newsam Library and Archives*  
FNLA, Information Services, Institute of Education, 20 Bedford Way, London, WC1H 0AL  
Chair: Anne Peters  
Hon. Sec.: Sarah Aitchison

**ANNUAL GENERAL MEETING, 22ND NOVEMBER 2005**

LIBRARY SEMINAR ROOM, INSTITUTE OF EDUCATION

In attendance: Gene Adams, Sarah Aitchison, Chris Brewer, Vincent Carpentier, Dr Claudia Clarke, Dr David Crook, Claire Drinkwater, Marcos Guillen, Professor Margaret Meek-Spencer, Bryn Morris, Anne Peters (Chair).


1. **Apologies for absence**

Apologies were received from Stephen Pickles, Diana Guthrie, Professor Norman Graves, Peter and Jo Mortimore.

2. **Chairman’s Report**

Anne Peters outlined the short history of the FNLA, from its inception two years ago during the centenary year of the Institute of Education, to the present day. She informed the members of the work undertaken towards charitable status. Thanks were given to Sarah Aitchison and Claire Drinkwater for the bi-annual newsletter which has provided news of the various collections and initiatives undertaken by the Newsam Library and Archives. She encouraged the Friends to forward any ideas for newsletter content and to play a positive role in suggestions as to the role of the Friends group. Thanks were given to Dr David Crook for his excellent lecture.

3. **Treasurer’s Report**

Income figures attached.

The Treasurer’s Report led to a general discussion about how the income generated through the Friends should be spent. It was agreed that conservation of the archive and rare book collections would be a good use of the money and the group allocated up to £1,300 to be spent on this. There was some discussion around using the money to purchase items to add to the collections, but this was felt to be of lower priority than the repair of existing materials.

It was suggested by the group that they would like more information about the physical storage spaces used by the Archives and Special Collections, and it was agreed that a tour would be arranged as part of the next meeting.
4. Constitution

The proposed constitution was agreed by the FNLA and signed by all present.