FNLA
Friends of the Newsam Library and Archives
FNLA, Information Services, Institute of Education, 20 Bedford Way, London,
WC1H 0AL
Chair: Anne Peters  Hon. Sec.: Natalie Zara

ANNUAL GENERAL MEETING, 24\textsuperscript{th} Feb 2009

London Knowledge Lab, Emerald Street

In attendance: Diana Guthrie; Norman Graves; Marcos Guillen; Sarah Aitchison;
Claire Drinkwater (Treasurer); David Medd; Margaret Spencer; Gene Adams.

1. Apologies for absence

Apologies were received from Peter and Jo Mortimore; Elizabeth Vallance; Laurence
Stuart-Jones; David Watson; Edith Wilson; Richard Aldrich; Jane Martin; David
Crook; Bryn Morris; Claudia Clarke and Stephen Pickles.

2. Approval of Minutes

The minutes from last year’s AGM were approved by the FNLA

3. Matters Arising

The meeting was reminded that Natalie Zara resigned as Secretary in March 2008.
Her post will be taken up by the current Deputy Archivist, Becky Webster. The hiatus
has led to a reduction in FNLA activity, but this will be addressed as soon as possible.
It was reported that, of the projects suggested for funding by the FNLA, the Schools
Council archive had been catalogued and reboxed using existing archive funds,
allowing all of the FNLA grant to be spent on the upcoming Exam Papers project. The
latter will begin soon using UCL library students.

4. Annual Report

Sarah Aitchison announced that the FNLA still had 32 members. Currently there are
10 life members, 21 individual members, and 1 corporate member. She also reported
the sad news of the deaths of Arabella Kurdi and Cynthia Reynolds, both archive
depositors and early members of the FNLA.

Issue 6 of the newsletter is now available and has been posted out to members. Claire
Drinkwater explained that the delay in publishing the newsletter had been caused by
the need to adhere to the Institute’s new visual identity guidelines.
5. **Treasurer’s Report**

Income figures attached. Claire Drinkwater talked through the income and expenditure accounts. Again, the gap in staffing had caused a delay in collecting subs, which will be rectified soon.

6. **Election of Officers**

It was also announced that there had been difficulties contacting Anne Peters and she would be contacted and asked if she wish to continue as the Chair of the FNLA. Becky Webster will take up the role of Secretary.

7. **Discussion of Proposals for the Future**

It was decided that a study afternoon should be arranged for the summer. Margaret Spencer also suggested a social event to raise awareness of the archive collections amongst the Institute staff and students. Claire Drinkwater gave a brief description of the new Institute website, the launch of which is proposed for the end of March, where the archive and special collections will feature much more prominently. Sarah Aitchison suggested that the archive subject guides could be sent out to suitable staff at the beginning of the autumn term.

8. **Any Other Business**

No other business was recorded.

Sarah Aitchison and Claire Drinkwater gave a talk on the history of the Emerald Street store and the collections held there.